

Instructions

to citizens

in case of theft or loss of their

ID CARD or PASSPORT



You should address
AS SOON AS POSSIBLE

**the Police Department, your Bank
and TIRESIAS S.A.**



ΕΛΛΗΝΙΚΗ ΕΝΩΣΗ ΤΡΑΠΕΖΩΝ

1. ADDRESS THE POLICE DEPARTMENT

Immediately report the loss or theft of your ID card or passport to the nearest police or Consular Authority.

Ask for the “Declaration of loss or theft” copy and keep it in a safe place, because it serves as an element of proof in case your certificates are used maliciously.

2. ADDRESS YOUR BANK

Immediately inform your bank or banks with which you cooperate about any loss incurred, in order to protect your bank accounts. Once the lost documents are restored, inform the banks with which you cooperate and give the particulars of your new ID or passport.

3. ADDRESS TIRESIAS S.A.

Inform TIRESIAS S.A. by completing the form: “APPLICATION - DECLARATION OF ID / PASSPORT LOSS” that you can find:

- On TIRESIAS S.A. webpage, www.tiresias.gr, on the link services, ID cards, passports.
- At TIRESIAS S.A. offices
- At the bank's branches

You may submit the aforementioned form either in person or by registered mail to TIRESIAS S.A. with a certified copy of the competent Police Department or a solemn declaration certified for the authenticity of signature by a Municipal Authority, where you shall mention that you have submitted a declaration of loss or theft to the competent Police Department.

TIRESIAS S.A. offices operate
on working days
from 830am to 2pm tel. 210 3676700
in Athens, 1 Massalias St, 10680
and in Maroussi Attica, 1, Alamanas St, 15125